

Location – Ashbrook Court, Prologis Park, Central Blvd, Coventry CV7 8PE - Room 0.22

	Content	Timing	Speaker	Delivery Method
1	Welcome/introductions/independence statement Review of minutes and actions last meeting	09:00 – 09:15	Zoe McLeod	
2	Private session	09:15 - 09:45	Zoe McLeod	
2	Cyber Security	09.45 – 10:30	Tina Sands, Sam Smith, Richard Danvers	
3	Private session	10:30 – 10:45	Janet Wood	
	Break	10:45 – 11:00		
3	Digitalisation	11:00 – 11:45	Tina Sands	
4	Private session	11:45 – 12:00	Leslie Sopp	
4	Acceptability Testing	12:00 – 12:45	Mark Belmega, Rachel Buckley	
5	Best and worst case bills analysis	12:45 – 13:15	Richard Court, Dave Moon	
	Lunch	13:15 – 13:45		
6	Private session	13:45 – 14:00	Zoe McLeod / Simon Grew	
6	Connections – Deep dive follow on	14:00 – 14:45	Mark Belmega, Richard Court, Stephen Hassall/Jahir Kashem	
7	Private session + tea/coffee served	14:45 – 15:00	Zoe McLeod / Simon Grew	
7	Rapid response to enquiries and complaints	15:00 – 15:45	Mark Belmega, Richard Court, Stephen Hassall/Jahir Kashem	
8	Challenge review	15:45 -16:00	All	
9	Action review	16:00 – 16:15	All	
9	Next steps	16:15 – 17:00	All	
	Close	17:00		