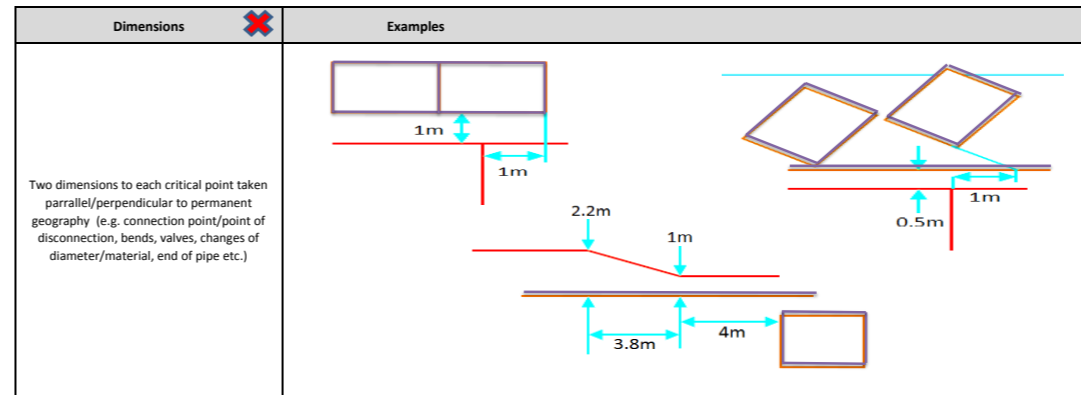


COMPLETION FILE MUST BE SENT TO completionfiles@cadentgas.com WITHIN 10 WORKING DAYS OF 'GAS ON'		
Key	Meaning	Symbol
	Must be on specified document	✘
	Can appear on either document	✘✘
	Must be on specified document if document is used	✘✘*
IP/HP Only	✘*	
Description of Requirement	Required on as-laid (or schematic drawing for internal/above ground works)	Required on job card/span sheet
Where new pipes are laid route of the new pipework and position of the existing pipe connected onto	✘	
Where disconnected the disconnection point (route of disconnected main if known, can be assumed, and usually shown as a hashed line)	✘	
Position of plant items (e.g. valves, governors) with two dimensions	✘	
Material/Diameter of the existing pipework		✘
Material/Diameter of any works carried out (new lay/disconnection)	✘	✘*
Pressure of existing pipework e.g. LP, MP		✘
Pressure of new pipework e.g. LP, MP		✘
Depth of cover for the point of connection once the connection has been made and also for anywhere that the depth changes on the new pipework	✘	
Existing geography that aligns with our current version of maps and any new geography not shown on maps	✘	
Clear indication of which pipe details relate to which main or service on the as-laid/schematic drawing e.g. numbered job cards and numbered pipes on drawing	✘	✘*
Two dimensions to each critical point (e.g. connection point/point of disconnection, bends, valves, changes of diameter/material, end of pipe etc.)	✘	
Connection type used		✘
Site address	✘	✘*
MPRNs for any new services/service disconnections/service alterations (state if unknown for disconnections)		✘
Date installed (date started laying)		✘
Date commissioned/decommissioned		✘
Method laid		✘
Standard Diameter Ratio (SDR) of new pipework		✘
Name or initials of the person who carried out the works and the name of the company they work for		✘
Grid co-ordinates	✘	
Cadent reference number and customer reference number	✘	✘*
Details of special crossings (e.g. details of sleeves at crossing locations)		✘*

DR8 Error Form ✘*	Requirements
Must be completed for any pipework or plant items found to be different to what is shown on maps	Date that the error was found
	A contact name and phone number
	Description of what was found and how it differs to what is on maps
	Grid co-ordinates
	Cadent reference number
	Photos (if available)
	Address of where the error was found
Sketch detailing the error	

Valve Cards ✘*	Requirements
Must be completed for any new valves which have been installed with the exception of ECV's 2"/63mm or below.	Grid co-ordinates
	Valve diameter and safe operating limit
	Valve manufacturer, type and serial number (if available)
	Valve installation position (open/closed)
	Date valve fitted
	Valve pressure (e.g. LP, MP)
	Direction of valve rotation to close and number of turns to close
	Valve function e.g. isolation valve
	Classification or Criticality rating needed for mains only (provided at design stage by Network Strategy)
	Cadent reference number
Contact name and address	
Material of valve	



Pipework Type	Standard Test Certificate Required	Pneumatic Test Certificate Required	Hydrostatic Test Certificate Required
LP and MP services 63mm and below	✘		
LP and MP services above 63mm		✘	
All mains		✘	
All IP pipework (mains and services)		✘	✘

Standard Test Certificate Requirements ✘*	Pneumatic / Hydrostatic Test Certificate Requirements ✘*
Description of which properties/pipes are included under the test	Description of the pipework included under the test (diameter and length detail)
Initials or EUSR number and signature of the person who carried out the test and the name of the company they work for	Test equipment calibration date
Pressure used for testing e.g. 100mb, 350mb	Date/time/pressure at the start and at the end of the test and duration
Date of the test	Initials or EUSR number and signature of the person who carried out/witnessed the test and the name of the company that they work for
Cadent reference number	Date that the test was signed off by the responsible person
Test Pass or Fail	Cadent reference number
Signature of the Supervisor or Manager who witnessed the test	Test Pass or Fail
	Signature of the Supervisor or Manager who witnessed the test

Governor Cards ✘*	Requirements
Where required for any new governors which have been installed	Cadent reference number
	Regulator Manufacturer
	Customer reference number
	Regulator Model
	Governor Number (Site ID) Can be obtained by emailing mmaint.ai@cadentgas.com
	Number of Streams
	Site address
	Bypass facility (full/partial/none)
	Grid co-ordinates
	Installation (new/fully replaced/partially replaced)
	Date governor fitted
	Maintenance to commission (yes/no)
Inlet pressure (LP/MP/IP)	
Site type (ind/com, dom, district)	
Inlet valve size (mm)	
Housing	
Max inlet pressure (Bar)	
Engineer name	
Max outlet pressure (Bar)	
Was breathing apparatus worn during the course of this operation? (yes/no)	
Design Capacity (scm/h)	
Sketch of governor location	
Fully Integrated Sealed Governor Unit?	

G/17 (IP/HP Only) ✘*	Requirements
Where required as part of the G/17 process	G/17 Approver
	Date G/17 Approved
	G/17 Reference Number