

Third Party Connections (IGT & UIP)

Weekly Whereabouts Briefing Note

1. Introduction

The intent of this briefing note is to remind the Utility Infrastructure Providers (UIP) and Independent Gas Transporters (IGT) community that there is a requirement in IGEM/TD/101 Ed. 3 for weekly whereabouts to be submitted to the adopting GT. This is to provide the opportunity for the GT to undertake site audits on construction activities prior to commissioning and adoption.

2. IGEM/TD/101 Ed. 3 - Adoption of pipe systems by a GT - Management of UIP activities

IGEM/TD/101 Ed. 3 has been written to help shape and define the minimum information that shall pass between a UIP and an adopting GT when laying newly constructed natural gas mains and services (pipelines) along with other associated installations e.g. Pressure Reduction Installations (PRI) up to a Maximum Operating Pressure (MOP) of 7Barg.

This briefing note focuses on Section 8.8 of IGEM/TD/101 Ed. 3 - Programme of works, extract below.

"8.8 Programme of Works

*8.8.1 The UIP shall submit a programme of works (whereabouts) to the adopting GT on a weekly basis and for the duration of the work. This shall be provided in advance of the **commencement of operations** to enable the adopting GT to undertake independent site audits.*

*8.8.2 The programme shall provide the following **minimum** criteria:*

- *GT Reference number*
- *Team name / Contact Number*
- *Team Energy and Utility Skills Register (EUSR) numbers*
- *Site Location*
- *Developer Name*
- *Work type, for example main/service/connection/meters/PRI*
- *Pipe Size*
- *Pressure Tier*
- *New Roads and Street Works Act (NRSWA) Notice confirmation*
- *Safe Control of Operations (SCO) permitry confirmation*

8.8.3 Any alterations to the submitted programme shall be forwarded to the GT as soon as reasonably practicable".

3. Scope of Works

All works that shall form part of Cadent's network shall be considered within the scope of this Briefing Note. This is to include IGT Connections where the connection and first point of isolation shall form part of the Cadent Network.

Note: This also includes works that are being laid at UIP risk with no Design Authorisation or GL/5 Part C.

4. Format of Submission

The submissions shall consist of:

1. A high-level programme showing key construction activities and target dates
2. A weekly programme of works (whereabouts) containing details of planned activities at specific locations (chainage)

Note: Chainage is to start at the Point of Connection to the ECV Location

A template has been developed for the submission of weekly whereabouts, this can be found [here](#). (Link at bottom of document)

Where projects are of significant complexity or duration it may be appropriate for other forms of whereabouts submission to be agreed on an exceptional basis in addition to the above requirements.

Cadent does not intend to delay the UIP activities with this request but to utilise the opportunity to undertake site audits.





It is anticipated that one project may require multiple lines representing construction activities in the construction plan. An example has been provided for clarity.

Weekly whereabouts are to be submitted Cadent via Box.DueDiligence@cadentgas.com on a weekly basis.

5. Implementation Guidelines

Considering this requirement has been in IGEM/TD/101 Ed.3 (published in 2018) and further clarified through the GIRS Advisory Panel and GIRS Provider Forum (30/09/2020 & 15/09/2020 respectively). Compliance to this Briefing Note is with Immediate effect.

6. Supporting Documents & Links

Item	Embedded Item
Worked Example of Whereabouts Spreadsheet	 Whereabouts.xlsx
Example of Chainage on Plan	 Whereabouts Example.pptx
Minutes from 15/09/2020 GIRS Provider Forum Section 3.5	 GIRS_Provider_Forum_Minutes_15_09_21
Minutes from 30/09/2020 GIRS Provider Forum Section 3.3	 GIRSAP_Minutes_30th_September_2020

<https://cadentgas.com/services/3rd-party/igt-uip/igt-uip-document-library>