

iGT & UIP Reference Group

Peter O'Neill
Hosted Online
18 September 2026



Agenda

1. Completion File Checklist Update

- i. Dates pipework laid
- ii. Pressure gauge range / accuracy

2. MPRNs

3. SDN & whereabouts?

4. New Team Structure

1. Completion Files – update to checklist

Peter O'Neill

Update to Completion File checklist

Please see amended checklist, which now includes:

1. Pressure Test Gauge range & Accuracy.
2. Dates laid for pipework.
 - For longer schemes, this needs to be broken down by week, with positional measurements showing each section clearly on the as-laid.

3	Requirement	As Laid	Job Card	Test Certificate	Additional Information
3.10	Lay Method	✓	✓	×	E.G. Open cut, trenched, or directionally drilled. N.B. where a scheme involved multiple lay method, please show clearly where each section begins and ends and include the lengths, depths and joint types of each section.
3.11	Depth of cover	✓	✓	×	A depth of cover is required for each critical point and every 100m along the main*.
3.12	Date Laid	✓	✓	×	For longer schemes, please show dates laid broken down by weeks, with positional measurements clearly showing the delineation of each section.
3.13	Date Commissioned	✓	✓	✓	
3.14	Location of Special Crossings inc. Sleeving	✓	×	×	
3.15	Name of person and company who carried out the work.	✓	✓	×	le the CCCR or CNRB contractor
*See further explanation in the appendices.					

7	Requirement	Test Certificate	Additional Information
7.15	Creep Allowance (MP & above only)	✓	
7.16	Test Start, End & Pressure Readings (Date & Time)	✓	
7.17	Intermediate Readings (tests over 24hrs)	✓	
7.18	Absolute Pressure (if test period is more than 2hrs)	✓	
7.19	Ground Temperature (if pipe work exposed or IP/HP)	✓	
7.20	Gauge Make, Model & Pressure Range	✓	
7.21	Gauge Serial number	✓	
7.22	Calibration Expiry Date	✓	
7.23	Permissible Loss	✓	
7.24	Actual Variance	✓	
7.25	Pass or Fail	✓	
7.26	Test Accepted by (name, date & time)	✓	
7.27	For 32/63mm LP services tested at 100mb 5 minutes with no loss we only require; Project address (or plots tested), Test Pressure, Date, Name and confirmation that a Water gauge (Manometer) was used		

Update to Completion File Checklist

No questions or comments from iGT & UIP Customers

2.

MPRNs

Peter O'Neill

MPRNs

Initial consultation only:

The current process is that UIPs 'raise' MPRNs themselves for premises connected for Cadent adoption*.

How would the UIPs be affected if Cadent were to take this activity back in-house?

PO introduced to topic and advised that this was just a first question to the community. No change is definite and any change will be communicated in writing, and potentially via future forums.

PO advised that the verb 'raise' may not be quite right in the statement above and that it may be more accurate to say UIPs 'register' the MPRNs against the Cadent network, having been given a batch of MPRNs by Xoserve. Regardless, the principal is that for premises connected to the Cadent network, it is the UIP who arranges for the MPRN and then provides that MPRN to Cadent.

Issues arise in three principal ways:

1. The UIP may mistakenly register a premise intended for iGT adoption, against a Cadent MPRN, or vice versa.
2. A UIP may cause a typing error when raising an MPRN and be unable to correct it.
3. A UIP will often only have a 'Plot Address' and be unable to update this to the postal address.

MPRNs

Discussion during the meeting on 18/09/26:

PO introduced the topic above and invited comments or questions from the iGT & UIP customers.

Stuart Hyland – SMS Energy advised that sometimes, for I&C installations, the supplier will have provided the MPRN to the end-user prior to the end-user engaging the UIP for a service installation. This is because the MPRN is required to secure the gas supply contract.

PO advised on the call that he would take this point away and would speak to the Cadent Xoserve/Supplier Account Manager and revert back.

3.

SDN & Whereabouts

Meg Bailey

SDN & Whereabouts

Initial conversation:

How would the UIPs be impacted if the SDN and whereabouts were combined to one document?

Several UIPs mentioned that their Clearance-to-Proceed process is separate to their planning process, so they're not sure how this would impact them.

A couple of UIPs went into more depth, asking detailed questions about how it would work in practise.

PO & MB advised we would take this away and draft a proposed process, then potentially work with a couple UIPs to trial before discussing with the wider group more widely.

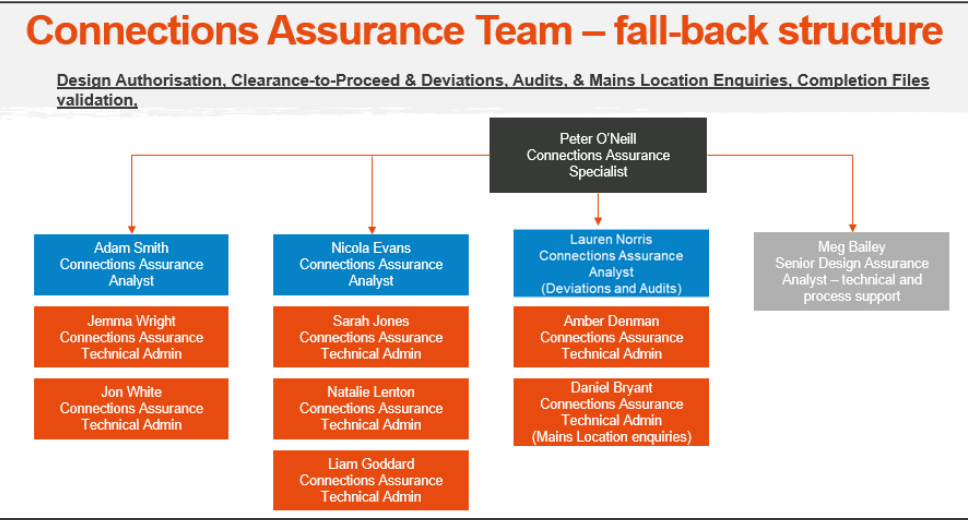
4

New Team Structure

Peter O'Neill

Current Level 3 & 5 structure: L3 validating and L5 Team Leaders

Previous structure



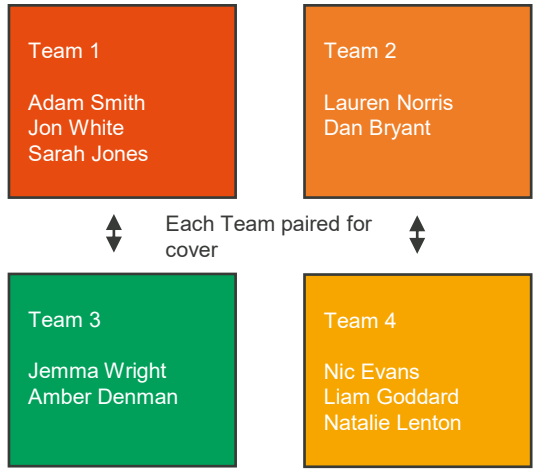
Team is currently process aligned

Issues we are looking to address:

- A single job could have design auth by one agent, CtP by another, & completion file validation by a 3rd.
- Workload across processes fluctuates, and team members are moved between processes daily
- Jobs can get stuck between processes and/or conflicting answers can be given by different team members
- In terms of customer calls, L3 Validators talk to customer about jobs they haven't validated/aren't familiar with.
- All of the above means limited continuity for customers, as responsibility for a job may pass between several team members rather than being managed by a dedicated individual throughout its lifecycle.

New Level 3 & 5 structure: Customer aligned Teams

New model

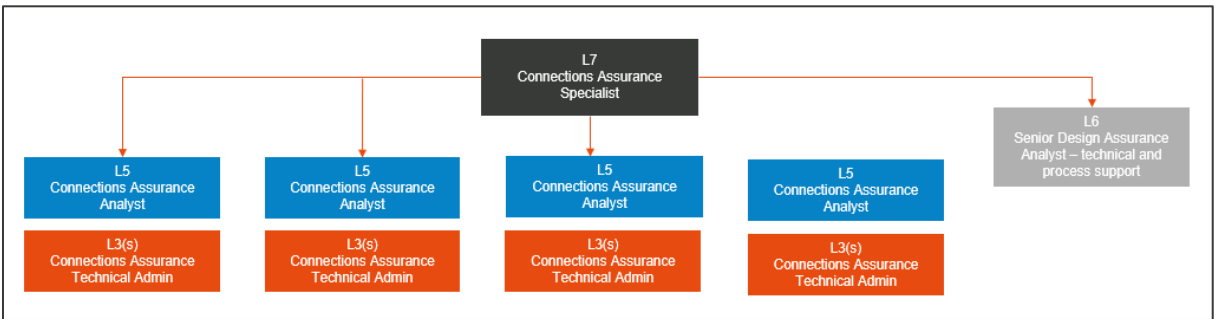


End-to-End = Design Auth, Deviations, CtP, Mains Locations, Completion Files

Benefits of change

- Gives each customer an assigned L5 Customer Lead/Validator, with a L3 to support.
- Will build customer relationships & give Cadent team a familiarity in each customer's ways of working.
- Will mean each job is seen through the end-to-end process by the same Cadent validator.
- Level 5 will lead the customer account calls
- 4 team model allows teams to 'pair-up' and provide cover for holidays etc

New structure



A.O.B.

No A.O.B raised.

Thank you



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